

APPENDIX B

Appendix B – Draft Scheme of members allowance (with Shadow Exec SRA)

SHADOW AUTHORITY FOR BUCKINGHAMSHIRE COUNCIL

SCHEME OF MEMBERS' ALLOWANCES 2019/20

GUIDANCE NOTES FOR MEMBERS

In accordance with the Local Authorities (Member's Allowances) (England) Regulations 2003 (Statutory Instrument 2003 No 1021) this scheme was agreed at the meeting of the Shadow Authority for Buckinghamshire Council held on *date of first Shadow Authority meeting to be inserted*. This scheme is for 2019/20, beginning with the day on which the Buckinghamshire (Structural Changes) Order 2019 comes into force and ending on 31 March 2020 (the "Shadow Period").

1. The allowances approved for the 2019/2020 Shadow Period are as follows:

1.1. Basic Allowance

Elected Members of all Councils comprising the Shadow Authority for Buckinghamshire Council receive a basic allowance to recognise the time devoted to carry out their work as councillors, including attendance at meetings, and constituency activities. These basic allowances are intended to cover incidental costs such as travel and subsistence.

The basic allowance of each Council applies equally to the business of the Shadow Authority for Buckinghamshire Council as a function of all Councils as they transition into a new Buckinghamshire Council from 1 April 2020 with elections to the new Council taking place in May 2020. The amount of basic allowance payable to members by the Shadow Authority of Buckinghamshire Council will be set at nil.

The basic allowance for members of Buckinghamshire Council from 1 April 2020 will be reviewed by an Independent Remuneration Panel and reported to the Shadow Authority for Buckinghamshire Council before the cessation of the Shadow Period.

1.2. Special Responsibility Allowances (SRAs)

The amount of special responsibility allowances payable to members by the Shadow Authority for Buckinghamshire Council will be set at nil, subject to the following exception.

In the event that a Member of the Shadow Executive is not in receipt of an SRA from the Council by whom they have been nominated, they should receive an SRA, paid pro-rata, from their respective Council equivalent to that paid to a Cabinet Member or Portfolio Holder of the nominating Council.

1.3. Travelling, Subsistence and Dependant Carers' Allowances

Travel, subsistence and dependant carers' claims must be made in accordance with the schemes operated by each of the District Councils and the County Council in

Buckinghamshire, and by members submitting claims to their respective Council. The rates for travelling and subsistence allowances are set out in the schemes below:

· Aylesbury Vale District Council · Buckinghamshire County Council · Chiltern District Council · South Bucks District Council · Wycombe District Council

1.4. Co-opted and Independent Members

There will be no co-opted members of Committees appointed to sit on panels and for a constituted meeting by the Shadow Authority of Buckinghamshire Council, so no allowance is required.

During the Shadow Period, the independent person to be consulted on any complaints about councillors' conduct will be drawn from the independent persons appointed by the existing Buckinghamshire Councils. No allowance is required.

2. Submission of Claims

Claims for allowances must be made in accordance with the existing arrangements operated by each of the District Councils and the County Council in Buckinghamshire of which the claimant is a Member.

3. Duration of Scheme

This scheme is for 2019/20 beginning with the day on which the Buckinghamshire (Structural Changes) Order 2019 comes into force and ending on 31 March 2020 (the "Shadow Period").

4. Review of Scheme

The Scheme for the new Buckinghamshire Council from 1 April 2020 will be reviewed by an Independent Remuneration Panel and reported to the Shadow Authority of Buckinghamshire Council before the cessation of the Shadow Period.

5. Enquiries

If Members have any queries regarding claims for allowances, they can contact their respective Democratic Services Team:

Aylesbury Vale District Council – csaunders@aylesburyvaledc.gov.uk – 01296 585858

Buckinghamshire County Council – democracy@buckscc.gov.uk – 01296 382343

Chiltern District Council - democraticservices@chilternandsouthbucks.gov.uk – 01895 837236

South Bucks District Council – democraticservices@chilternandsouthbucks.gov.uk – 01895 837236

Wycombe District Council – committeeservices@wycombe.gov.uk – 01494 421210